

**Job Title:** Videographer & Editor

**Location:** Kolkata

**Job Type:** Full-Time

**Salary:** Industry Standard

**Overview:**

We are looking for a talented Videographer & Editor with 1-4 years of experience in video production, specifically for digital and social media content. The ideal candidate will excel in shooting, outdoor story coverage, camera handling, and post-production editing. This role requires a resourceful individual who can adapt quickly, manage time efficiently, and work collaboratively across teams.

**Key Responsibilities:**

**Video Shooting & Production:**

- Conduct video shoots, including outdoor story coverage and event-based filming.
- Handle a wide range of camera equipment, accessories, and drones for capturing high-quality footage.
- Manage audio recording setups, ensuring clear sound capture in various environments.
- Oversee studio setup, including lighting arrangements and scene management, for optimal video output.

**Editing & Post-Production:**

- Edit raw footage into cohesive, engaging videos optimized for digital platforms and social media.
- Apply post-production techniques to enhance video quality, including color correction, sound mixing, and transitions.
- Conduct thorough quality checks on all deliverables to ensure flawless output.

**Collaboration & Communication:**

- Collaborate effectively with content teams and social media strategists to align videos with campaign objectives.
- Provide creative input during the pre-production and post-production stages to elevate content quality.
- Maintain clear communication with team members and managers, ensuring project timelines are met.

**Time Management & Adaptability:**

- Exhibit exceptional time management skills, efficiently juggling multiple projects and deadlines.
- Adapt quickly to changes in project requirements, working independently with minimal

- supervision.
- Bring a resourceful mindset and problem-solving skills to overcome production challenges.

**Qualifications:**

**Education:** Bachelor's degree in Film, Media Studies, Communications, or related fields (preferred but not mandatory).

**Experience:** 1-4 years of experience in videography, editing, and production, with a focus on digital and social media content.

**Skills:**

- Proficiency in camera operation, audio recording, and studio management.
- Hands-on experience with video editing software (Adobe Premiere Pro, Final Cut Pro).
- Strong attention to detail and quality control in both shooting and editing.
- Excellent communication, comprehension, and teamwork skills.
- Ability to work independently with minimal guidance and as part of a collaborative team.